



**NATIONAL ASSOCIATION OF POSTAL EMPLOYEES GROUP 'C'**  
**(Central Head Quarters)**

[Affiliated to Federation of National Postal Organisation New Delhi]

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No: NAPE C/26<sup>th</sup> ATC

dated 10-06-2026

Ref. :

Date :

To

The Secretary Posts,  
Dak Bhawan,  
New Delhi - 110001.

Respected Sir,

**Sub: Provision of adequate toilet and resting facilities in all Post Offices – Reg.**

FNPO wishes to draw the kind attention of the Department towards the inadequate toilet and welfare facilities available in a large number of Post Offices functioning in both departmental and rented buildings across the country.

FNPO women convention of Kerala circle has been brought to our notice that in many Post Offices, proper washroom facilities are either unavailable or grossly inadequate. In several cases, toilets are unhygienic, poorly maintained, lack privacy, and sometimes do not even have proper doors. Such conditions are not conducive to a healthy and dignified working environment and cause considerable hardship to employees, particularly women employees.

FNPO is also concerned about the absence of suitable resting facilities for women employees during periods of menstruation and other health-related situations. The lack of such basic amenities adversely affects their health, well-being, and productivity. Ensuring safe, hygienic, and gender-sensitive workplace facilities is essential for maintaining the dignity and welfare of employees.

The FNPO Women's Convention held at Ernakulam, Kerala, deliberated extensively on this issue and unanimously adopted a resolution urging the Department to take immediate corrective measures.

In view of the above, FNPO requests the Department to:

1. Conduct a comprehensive assessment of toilet and sanitation facilities in all Post Offices.
2. Ensure the provision of separate, hygienic, safe, and well-maintained toilets for women employees in all offices.
3. Provide basic amenities such as running water, proper ventilation, adequate lighting, and regular maintenance of washrooms.
4. Establish suitable resting facilities for women employees, particularly in larger offices and administrative establishments.

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5. To provide sanitary napkin incinerator and napkin vending machines.
6. Issue necessary instructions to all Circles to accord priority to employee welfare infrastructure in both departmental and rented buildings.

FNPO sincerely hopes that the Department will give due consideration to this important welfare issue and take immediate steps to provide a safe, healthy, and dignified working environment for all employees.

Thanking you Sir,

Yours sincerely,

  
(SIVAJI VASIREDDY)  
General Secretary

Copy to:

1. The Circle Secretary NAPEc Kerala Circle for information